

# **READ FREE HANDBOOK OF JUVENILE JUSTICE THEORY AND PRACTICE PUBLIC ADMINISTRATION AND PUBLIC POLICY**

## **Handbook of Juvenile Justice**

Too often professionals in public policy or criminal justice must scramble to find additional reading on juvenile law and justice or on juvenile delinquency topics because most references and textbooks provide inadequate coverage of many issues of importance. The Handbook of Juvenile Justice: Theory and Practice responds to this need by prov

## **Governance Networks in Public Administration and Public Policy**

What do public administrators and policy analysts have in common? Their work is undertaken within networks formed when different organizations align to accomplish some kind of policy function. To be effective, they must find ways to navigate complexity and generate effective results. Governance Networks in Public Administration and Public Policy describes a variety of trends and movements that have contributed to the complexity of these systems and the challenges that must be faced as a result. Providing a theoretical and empirical foundation in governance networks, the book offers a conceptual framework for describing governance networks and provides a holistic way to conceive their construction. The text details the skills and functions of public administrators in the context of networked relationships and presents the theoretical foundations to analyze governance networks. It identifies the reforms and trends in governing that led to governance networks, explains the roles that various actors take on through networked relationships, highlights the challenges involved in the failure of networked activities, and illustrates how policy tools are mobilized by these relationships. Be a part of building governance networks 2.0! The author's website contains support materials such as PowerPoint® presentations, writable case study templates, and other useful items related to building the field's capacity to describe, evaluate, and design governance networks using the framework of this book. You can post case studies of governance networks, draw on other's case study materials, and learn about research and educational opportunities. Based on research and real-life experience, the book highlights the interplay between public actors and policy tools. The authors demystify this complex topic of governance networks and explore the practical applications of the conceptual framework. Practical and accessible, the book presents concepts in such a way that readers can engage in these ideas, apply them, and deepen their understanding of the dynamics unfolding around them.

## **Handbook of Public Policy Analysis**

The study of public policy and the methods of policy analysis are among the most rapidly developing areas in the social sciences. Policy analysis has emerged to provide a better understanding of the policymaking process and to supply decision makers with reliable policy-relevant knowledge about pressing economic and social problems. Presenting a broad, comprehensive perspective, the Handbook of Public Policy Analysis: Theory, Politics, and Methods covers the historical development of policy analysis, its role in the policy process, and empirical methods. The handbook considers the theory generated by these methods and the normative and ethical issues surrounding their practice. Written by leading experts in the field, this book- Deals with the basic origins and evolution of public policy Examines the stages of the policy-making process Identifies political advocacy and expertise in the policy process Focuses on rationality in policy decision-making and the role of policy networks and learning Details argumentation, rhetoric, and narratives Explores

the comparative, cultural, and ethical aspects of public policy Explains primary quantitative-oriented analytical methods employed in policy research Addresses the qualitative sides of policy analysis Discusses tools used to refine policy choices Traces the development of policy analysis in selected national contexts The Handbook of Public Policy Analysis: Theory, Politics, and Methods describes the theoretical debates that have recently defined the field, including the work of postpositivist, interpretivist, and social constructionist scholars. This book also explores the interplay between empirical and normative analysis, a crucial issue running through contemporary debates.

## **Handbook of Technology Management in Public Administration**

All organizations, whether for profit, not for profit, or government, face issues of information technology management. While the concerns involved may differ from organization to organization, the principles of good information technology management remain the same. Using a compilation of articles on various topics relating to technology management, Handbook of Technology Management in Public Administration addresses the management, implementation, and integration of technology across a wide variety of disciplines. The book highlights lessons learned to assist you in solving contemporary problems and avoiding pitfalls. It discusses the creation of innovative paradigms, new boundaries, diversity frameworks, and operational breakthroughs emanating from technology. It also raises questions about the productivity, violence, and intrusions of technology into the personal, organizational, and social environments as we move forward. This book identifies the potential ethical, legal, and social implications of technology from electronic signatures to genetic screenings to privacy interventions to industrial applications. It raises issues, problems, and concerns arising from technology and its effects on nurturing or nullifying the foundations of life and liberty in a constitutional democracy. With the development of new tools and techniques, technology promises to make organizations more productive and efficient. Handbook of Technology Management in Public Administration identifies effective technology management approaches while balancing the repercussions of technological growth.

## **Handbook of Globalization, Governance, and Public Administration**

Globalization transcends borders and cultures as it develops both from the natural flow of information and communication technologies and as a directed and driven quest for global hegemony by self-serving corporations and world political heavyweights. It bears a multifaceted web of influence that manifests in inequalities in growth, prosperity, and

## **Handbook of Research Methods in Public Administration**

Describing new techniques and novel applications, Handbook of Research Methods in Public Administration, Second Edition demonstrates the use of tools designed to meet the increased complexity of problems in government and non-profit organizations with ever-more rigorous and systematic research. It presents detailed information on conceptual

## **Juvenile Justice: Oxford Bibliographies Online Research Guide**

This ebook is a selective guide designed to help scholars and students of social work find reliable sources of information by directing them to the best available scholarly materials in whatever form or format they appear from books, chapters, and journal articles to online archives, electronic data sets, and blogs. Written by a leading international authority on the subject, the ebook provides bibliographic information supported by direct recommendations about which sources to consult and editorial commentary to make it clear how the cited sources are interrelated related. A reader will discover, for instance, the most reliable introductions and overviews to the topic, and the most important publications on various areas of scholarly interest within this topic. In social work, as in other disciplines, researchers at all levels are drowning in potentially useful scholarly information, and this guide has been created as a tool for cutting through that material to find the

exact source you need. This ebook is a static version of an article from Oxford Bibliographies Online: Social Work, a dynamic, continuously updated, online resource designed to provide authoritative guidance through scholarship and other materials relevant to the study and practice of social work. Oxford Bibliographies Online covers most subject disciplines within the social science and humanities, for more information visit [www.aboutobo.com](http://www.aboutobo.com).

## **Public Administration and Law, Third Edition**

Since the first edition of *Public Administration and Law* was published in 1983, it has retained its unique status of being the only book in the field of public administration that analyzes how constitutional law regulates and informs the way administrators interact with each other and the public. Examining First, Fourth, Fifth, Eighth, and Fourteenth Amendment rights as they pertain to these encounters, it explains how public administrators must do their jobs and how administrative systems must operate in order to comply with constitutional law. Explores the conflicts between laws The book begins by presenting a historical account of the way constitutional and administrative law have incrementally "retrofitted" public agencies into the nation's constitutional design. It examines the federal judiciary's impact on federal administration and the effect of the nation's myriad environmental laws on public administration. Next, it focuses on the role of the individual as a client and customer of public agencies. In a discussion of the Fourth Amendment, it examines street-level encounters between citizens and law enforcement agents. Responding to the rise of the new public management (NPM), it also adds, for the first time in this edition, a chapter that analyzes the rights of the individual not only as a government employee but also as a government contractor. Enhanced with numerous references The final chapters of the book address issues concerning the rights of inmates in administrative institutions and balancing the need to protect individual rights with the ability of agencies to function effectively. Supplemented with case citations and lists of articles, books, and documents, this text is designed to facilitate further study in a constantly evolving area. About the Authors: David H. Rosenbloom, Ph.D. is Distinguished Professor of Public Administration in the School of Public Affairs at American University in Washington, D.C., and Chair Professor of Public Management at City University of Hong Kong. Rosemary O'Leary, Ph.D., J.D. is Distinguished Professor of Public Administration and the Howard G. and S. Louise Phanstiel Chair in Strategic Management and Leadership at Syracuse University. Joshua M. Chanin, M.P.A., J.D. is a Ph.D. candidate in Public Administration and Justice, Law, and Society in the School of Public Affairs at American University in Washington, D.C.

## **Public Administration in Southeast Asia**

While public administration practice and education in general has become considerably professionalized in the last decade, existing knowledge on public administration in Southeast Asia is fragmented at best, and often devoid of a useful reference. While journal articles and government reports provide decentralized information, *Public Administration in Southeast Asia: Thailand, Philippines, Malaysia, Hong Kong and Macao* takes a comprehensive and comparative look at the major components of administration systems. The selection of countries and regions included reflects the diversity of Southeast Asia. Organized by Country The handbook fills a critical need by bringing together leading scholars who provide an insider perspective and viewpoint on essential and advanced issues. Divided into five sections, each dedicated to a particular country, the text outlines topics relevant to modern public administration, including: History and Political Context of Public Administration Decentralization and Local Governance Public Ethics and Corruption Performance Management Reforms Civil Service System Focusing on recent developments in public administration in these countries which are among the fastest growing economies in the world, the book explores their practices and innovative approaches in public administration. For many years people have been fascinated by the cultures, peoples, and governments of Southeast Asia, and now they have a book that discusses the apparatus of government in Southeast Asia – their agencies, contexts, processes, and values.

## **Public Administration in East Asia**

Written by leading experts, *Public Administration in East Asia: Mainland China, Japan, South Korea, Taiwan* examines the inner workings of governments in East Asia, in particular its public administration and related public policy processes. It focuses on the apparatus of government — the agencies, their values, context, and policies within which they operate. Organized in parallel sections, the book covers the history, public policy processes, organization, HRM, ethics, corruption, intergovernmental relations, performance management, and e-government. It discusses each of these topics separately for Mainland China, Japan, South Korea, and Taiwan, providing an unusual and important comparative perspective. The book includes essential knowledge and facts, discussions of emerging issues, and useful resources for further reading. It addresses questions such as: What is the history of public administration in East Asia? How are decisions made? What is the role of Confucianism in shaping public administration? How does the developmental path affect public administration? Why is performance management emphasized? What is the state of citizen participation? How are ethical underpinnings of the civil service different from the West? Why are intergovernmental relations an essential issue in East Asia? What are the politics behind world-class achievements in IT? What is the nature of civil service reform? What is the nature of efforts to combat government corruption? You can find many books on trade policy and politics that sometimes give good insight into the operation of government agencies. You can also find a few edited books that contain single chapters on countries in the Asia-Pacific region. What is missing, however, is a single resource that provides an overview with depth on matters solely about public administration. This state-of-the-art resource brings together the fragments of existing knowledge on East Asian economies, filling the need for a comprehensive compendium that showcases the public administration practices in the region and East Asia's innovative approaches to governance and its many challenges.

## **Handbook of Long-Term Care Administration and Policy**

Attitudes toward long-term care contain a strong residue of negativity in today's society and current problems with the system augment such perceptions. Unless dealt with now, this will only get worse, as the 85-and-older crowd is the fastest growing part of the population, and the first wave of Baby Boomers is approaching 60. Exploring and delineating

## **Handbook of Public Information Systems**

Delivering IT projects on time and within budget, while maintaining privacy, security, and accountability, remains one of the major public challenges of our time. In the four short years since the publication of the second edition of the *Handbook of Public Information Systems*, the field of public information systems has continued to evolve. This ev

## **International Handbook of Public Procurement**

Since the 1990s, government at all levels is under increasing pressure to do more with less. However, despite the U.S. government spending about 15 to 20 percent of its GDP on contracts for goods and services, there is a paucity of reference books for public procurement officials and very few textbooks for courses on the subject. Filling this void, the *International Handbook of Public Procurement* provides the knowledge necessary to understand how procurement works and how to improve the cost-effectiveness of procurement systems. Taking a multidisciplinary approach, the book focuses on the managerial, economic, political, and legal aspects of this topic. It begins with a conceptual framework and highlights various reforms occurring in certain countries. By examining these improvements, readers are able to apply this knowledge to their own strategies. The next section presents selected cases that illustrate the public procurement process, examining systems in various nations including Germany, China, South Africa, Cambodia, Uganda, and Estonia. The book also discusses the rise of electronic procurement systems (E-procurement) and reviews the benefits of these efficient systems. Other topics presented in this comprehensive volume include practical discussions on contract negotiations, bidding, price strategies and cost analysis, and an insightful chapter on the market's response to contract award announcements. A virtual encyclopedia from numerous international experts, this

book was assembled by Khi V. Thai, Professor at Florida Atlantic University and Editor of the Journal of Public Procurement. Dr. Thai has provided technical assistance in the area of public procurement to governments across the world. Empowering those on all sides of the issue, this volume dispenses advice valuable to government officials and contractors, as well as providing a comprehensive text for public administration students.

## **Handbook of Transportation Policy and Administration**

In the past few decades, the field of transportation has changed dramatically. Deregulation and greater reliance on markets and the private sector has helped to reconfigure the transport industries, while the rise of intermodal goods and global commerce has produced efficiencies of operation and a greater interdependence among transport modes. In a

## **Handbook of Administrative Reform**

The field of public administration currently lacks sufficient resources for understanding the rationale, implications, and inherent practices of reforming government administration around the world. The Handbook of Administrative Reform satisfies this need by bringing together diverse international experts to analyze the sensible processes an

## **Government Budget Forecasting**

Revenue and expenditure forecasting plays an important role in public budgeting and financial management, particularly during times of financial constraint, when citizens impose greater accountability upon government to use taxpayer dollars more efficiently. Despite its significance, revenue and expenditure forecasting is often overlooked in the budget process, and there is an imbalance between practice and research in this area. Based on the collaboration of budget scholars and practitioners, Government Budget Forecasting fulfills two purposes: Enhances the understanding of revenue and expenditure estimation both theoretically and practically Stimulates dialogue and debate among practitioners and academicians to identify good forecast practices as well as areas for improvement Divided into four parts, this comprehensive reference first examines forecast practices at the federal, state, and local levels, drawing on case studies that include California, Texas, and Louisiana. It then explores consensus systems and risk assessment, considering political factors and the costs of forecast errors. The text concludes with a call to transparency and guidance from a code of ethics, and a look at forecasting practices in emerging countries.

## **Handbook of Employee Benefits and Administration**

Fiscal realities and changing social priorities are requiring a dramatic shift in the way that benefits are selected and awarded to employees, especially in the public sector. This means that public administrators and policy researchers must consider new parameters and contingencies, both financial and social, when evaluating choices and making pol

## **Disaster Management Handbook**

Record breaking hurricane seasons, tornados, tsunamis, earthquakes, and intentional acts of mass-casualty violence, give lie to the delusion that disasters are the anomaly and not the norm. Disaster management is rooted in the fundamental belief that we can protect ourselves. Even if we cannot control all the causes, we can prepare and respond. We

## **Labor Relations in the Public Sector, Fourth Edition**

That we are participants in a global economy may no longer be news, but its impact continues to shape the field of labor relations. This is certainly true in the public sector where union membership is stagnant and outsourcing is becoming more and more prevalent. Further impacting current trends are local and state movements to restructure public organizations and the processes they use to conduct their activities and provide services. These include the mechanisms of collective bargaining and contract administration. Reflecting these and many other trends and changes, this fourth edition of the perennially bestselling *Labor Relations in the Public Sector* is now completely updated. The fundamental reader-friendly organization of the book remains the same, and it continues to address the many facets that must be considered today, as unions still represent 40 percent of public sector workers. However in keeping up with the formative events of recent times, this text— Accounts for emerging trends in scholarly and professional literature as well as in practice Features several new case studies that provide readers with experiential learning opportunities across a range of contemporary situations Places greater emphasis on ways to develop and use interest-based ("win-win") negotiations during bargaining processes and throughout the administration of contracts This volume recognizes the key role played by unions in the federal government and in a large proportion of state and local jurisdictions, but it also recognizes that much is changing. Fiscal realities and strategic challenges are changing the role of the labor union in the public sector. This is a trend that must be understood if its consequences are to be anticipated and met for the mutual good.

## **American Public Service**

Understanding the effects of radical change on public personnel systems is critically important both now and in the future to all those interested in the quality of American democracy. Civil service reform is occurring at all levels of government both in the United States and abroad. *American Public Service: Radical Reform and the Merit System* is a collection of papers that examine the innovations, strategies, and issues found in the contemporary civil service reform debate. Offering diverse perspectives from expert contributors, this book presents matters concerning radical reform and the merit system at the federal, state, and local levels of government. This volume offers fresh insight into the effects of merit system changes on employees. Divided into four sections, this book... · Examines a portrait of contemporary reforms from across the country and concepts to interpret those data · Addresses whether the relaxation of civil service protections against partisan intrusion will result in corruption · Provides examples of ongoing changes and analyzes survey data from state managers · Discusses a variety of key issues, such as the impact on racial inequality of moving from a protected class employment status to an unprotected at-will relationship The book provides a baseline of data on reforms as well as an account of their current promises and pitfalls. Covering topics ripped from the headlines, this text also identifies pressing issues and makes suggestions for the future. Offering a variety of methodological approaches, it is ideal for all those interested in effective governance.

## **Handbook of Governmental Accounting**

Demystifying a growing and dynamic field, *Handbook of Governmental Accounting* reflects the increasing complexity of this area, enabling readers to grasp the intricate accounting that is involved as government expenditures multiply and governments engage in progressively complex transactions. Drawing on the expertise of a distinguished group of contributors, the book begins with a discussion of the growth of generally accepted accounting principles (GAAP), providing a historical perspective which highlights the greater levels of accountability in government finance. It covers governmental funds, proprietary funds, and fiduciary funds. It also reviews governmental financial reporting and examines the process of auditing governmental entities. While the majority of the chapters relate to state and local governments in the United States, the book also provides insight into federal accounting and international public sector accounting standards. Presenting numerous useful charts and sample budget outlines, this book provides concrete guidance in an area that has increased in complexity as governmental accountability takes on a heightened priority.

## **Government Public Relations**

Much maligned in the past as wasteful and self-serving, government public relations provides several distinct services that can be used to advance the substantive mission of an agency in ways that save money, time, and effort. In the same manner as budgeting, HR, strategic planning, and performance assessment, public relations must be included in t

## **The Art and Practice of Court Administration**

The Art and Practice of Court Administration explores the context in which court administration is practiced and identifies the qualities and skills court administrators need. Divided into two major parts, part one covers the history of the field and how courts are organized, environmental conditions in which court administration is practiced, special impact on courts of the elected clerk of court, prosecutor, and the sheriff, the judge's administrative roles, as well as how a judge's judicial and administrative roles work with management. The second part reviews a new approach for setting and adjusting priorities among the multiple functions courts perform—the Hierarchy of Court Administration. It defines priorities, analyzes court roles that establish mission critical functions, and sets an agenda for advancing courts throughout this century. Thorough and complete, The Art and Practice of Court Administration details how courts operate, the court administrator's position and responsibilities, and approaches to issues and problems.

## **Handbook of Globalization and the Environment**

Proponents of globalization argue that it protects the global environment from degradation and promotes worldwide sustainable economic growth while opponents argue the exact opposite. Examining the local, national, and international impacts of globalization, the Handbook of Globalization and the Environment explores strategies and solutions that support healthy economic growth, protect the environment, and create a more equitable world. The book sets the stage with coverage of global environmental issues and policies. It explores international sustainable development, the evolution of global warming policy, transborder air pollution, desertification, space and the global environment, and human right to water. Building on this foundation, the editors discuss global environmental organizations and institutions with coverage of the UN's role in globalization, the trade-environment nexus, the emergence of NGOs, and an analysis of the state of global environmental knowledge and awareness from an international and comparative perspective. Emphasizing the effects of increasingly integrated global economy on the environment and society, the book examines environmental management and accountability. It addresses green procurement, provides an overview of U.S. environmental regulation and the current range of voluntary and mandatory pollution prevention mechanisms in use, explores a two-pronged approach to establishing a sustainable procurement model, and examines a collaborative community-based approach to environmental regulatory compliance. The book concludes with an analysis of controversial issues, such as eco-terrorism, North-South disputes, environmental justice, the promotion of economic growth through globalization in less developed countries, and the ability of scientists to communicate ideas so that policy makers can use science in decision making.

## **Bureaucracy and Administration**

Bureaucracy is an age-old form of government that has survived since ancient times; it has provided order and persisted with durability, dependability, and stability. The popularity of the first edition of this book, entitled Handbook of Bureaucracy, is testimony to the endurance of bureaucratic institutions. Reflecting the accelerated globalization of corporate capitalism, cultures, and governance systems and the additional complexity in the tasks of public administrators, Bureaucracy and Administration presents a comprehensive, global perspective that highlights the dramatic changes of the last 15 years in governance, business, and public administration. Reflects Dramatic Changes in Governance, Business, and Public Administration Through articles contributed by international experts, this volume provides a thorough analysis of bureaucracies worldwide and their effect on politics, economics, and society. The book begins by exploring

the historical antecedents of bureaucracy, looking at some of the great ancient civilizations and their administrative traditions, achievements, and contributions to modern administration and governance systems. In the next section, leading scholars from political science, sociology, governance, and public administration present a detailed review of theoretical and conceptual perspectives on bureaucracies and bureaucratic politics. Following an examination of bureaucracy and public management and presenting topics such as the response to Hurricane Katrina, training of bureaucrats, and ethical issues, contributors review bureaucratic politics in the Americas, Europe, the Middle East, and Asia. The book concludes with a focused analysis of bureaucracy, change, reform, and revolution, highlighting implications for future governance and administration. Comprising theoretical and empirical analyses and including perspectives which span from ancient to modern times, this volume comprehensively and authoritatively advances the knowledge of the nature, role, and function of bureaucracy as the core of sound governance and administration around the world.

## **Performance-Based Management Systems**

Expectations for performance management systems continue to grow in the public sector. Yet few administrators know how to effectively implement and sustain these systems. *Performance-Based Management Systems: Effective Implementation and Maintenance* supports practical efforts to build and maintain performance management systems in public organizations, explaining obstacles to measurement efforts and providing guidance on how to overcome them. The book begins by exploring performance measurement as a key element of performance-based management systems. It discusses its legacy and its limitations and offers competing explanations of the factors that constrain its effective use. Next, it focuses on building theory in support of practice through a mixed methods approach. It examines research reconciling the conflicting explanations for the lack of proper use of performance measurement information. Then it offers new insights for developing a context-sensitive model of performance measurement that can lead to effective practices. The third part develops these insights into a pragmatic model of performance-based management. It provides a realistic explanation of the contributions of performance measurement and gives advice derived from current practice. The author concludes by highlighting the rationale, methods, and findings of two studies that served as the foundation for this book. She also provides final suggestions of how to move practice and theory forward. This volume explains why performance measurement is not more widely used in the public sector, and explores how implementation of performance measurement can be improved with insights gained from extant literature on public policy, organizational politics and culture, and knowledge utilization. Mastery of this material will enable practitioners to understand how to effectively implement policies that will positively impact their organizations and their employees.

## **Handbook of Military Administration**

While policy makers are perpetually conceptualizing new reform packages, the actual enactment of those reforms is typically more challenging. Remarkably, the one public institution that is able to meet that challenge is also the largest. The United States Department of Defense, which employs over 600,000 people and deals with \$500 billion in funding, has proven itself quite capable of successfully implementing reforms in an ever-changing environment. The impacts of those reforms are being felt far beyond the walls of the Pentagon. The *Handbook of Military Administration* is the first work in many years to reveal the implementation and reach of military administration reforms. The book provides a unique comparison of international initiatives to modernize military operations. Examine how the military's success is being imitated both throughout the United States, as well as, other nations Investigate the military administrative reforms of nations such as China and the Czech Republic Study the reforms brought about during Donald Rumsfeld's tenure, as well as the Defense Transformation Act of the 21st Century

## **Science and Technology of Terrorism and Counterterrorism, Second Edition**

Traditionally, resources on terrorism and counterterrorism tend to focus on the social, behavioral, and legal



aspects of the subject, with minimal emphasis on the scientific and technological aspects. Taking into account these practical considerations, the second edition of *Science and Technology of Terrorism and Counterterrorism* discusses the nature of terrorism and the materials used by terrorists. It describes how intelligence professionals and law enforcement personnel can detect and destroy these materials, and how they can deal with terrorist groups. This volume begins by introducing the shift in analysis of terrorist attacks after September 11, 2001 and summarizes selected case studies. It discusses the origin and nature of terrorism and the factors involved in diplomacy. Covering a broad range of topics, the book examines: Aerosol dispersion of toxic materials Bioterrorism and the manufacture, detection, and delivery of biological agents Agricultural terrorism Nuclear terrorism and nuclear weapons systems, threats, and safeguards Chemical terrorism, including manufacture, detection, delivery, and decontamination Cyber-terrorism Personal protective equipment The role of government at federal, state, and local levels The role of international agencies and their resources, capabilities, and responsibilities The National Infrastructure Protection Plan As terrorist activities increase globally, it is critical that those charged with protecting the public understand the myriad of ways in which terrorists operate. While we cannot predict where, when, and how terrorists will strike, our vigilance in staying abreast of the terrorist threat is the only way to have a fighting chance against those who seek to destroy our world.

## **Handbook of Police Administration**

As figureheads of the most visible segment of criminal justice, today's police administrators are forced to tackle challenges never faced by their predecessors. Heightened local and global threats, advanced technologies, and increased demands for procedural transparency require new levels of flexibility, innovative thinking, and the ability to foster and maintain relationships within the community. It is more crucial than ever to recruit and retain capable leaders to guide law enforcement agencies at this pivotal time in history. Covering areas such as leadership in policing, use of force, and understanding how the law shapes police practice, *Handbook of Police Administration* examines the key topics that must be considered by law enforcement professionals. Recognizing that police leaders need the skills and traits of a politician, accountant, attorney, field lieutenant, and futurist, the authors cover a variety of contemporary issues surrounding police administration and management. Divided into five thematic sections, it considers the legal aspects of overseeing a public sector organization, as well as how research, technology, and training can assist modern police leaders in performing their duties more effectively and efficiently. The book covers problematic issues such as officers accepting gratuities, undercover work, and the time criteria required for promotional consideration. It concludes with a chapter comparing administrative issues in Australia with many of the subjects previously addressed with regard to U.S. protocol. Using a range of perspective, differing viewpoints, and controversial issues, *Handbook of Police Administration* provides a springboard to stimulate discussion at the cutting-edge of debate in the dynamic field of policing.

## **State and Local Pension Fund Management**

Intense media coverage of the public pension funding crisis continues to fuel heightened awareness in and debate over public pension benefits. With over \$3 trillion in assets currently under management, the ramifications of poor oversight are severe. It is important that practitioners, researchers, and taxpayers be well-advised regarding any concern.

## **Handbook of Public Administration**

Since the publication of the previous edition, the best-selling *Handbook of Public Administration* enters its third edition with substantially revised, updated, and expanded coverage of public administration history, theory, and practice. Edited by preeminent authorities in the field, this work is unparalleled in its thorough coverage and comprehensive references. This handbook examines the major areas in public administration including public budgeting and financial management, human resource management, decision making, public law and regulation, and political economy. Providing a strong platform for further research and advancement

in the field, this book is a necessity for anyone involved in public administration, policy, and management. This edition includes entirely new chapters on information technology and conduct of inquiry. In each area of public administration, there are two bibliographic treatises written from different perspectives. The first examines the developments in the field. The second analyzes theories, concepts, or ideas in the field's literature.

## **Personnel Management in Government**

Human resources represents one of the largest shares of government budgets at every level. The management of people who carry out the government's work is therefore a critical issue to politicians and government managers and leaders, as well as citizens. Regardless of which administration is in office or which reforms are being touted as necessary, personnel are always at the heart of government and governing. *Personnel Management in Government: Politics and Process* highlights the rapid developments in public personnel administration and management. As one of the bestselling texts in the field, this sixth edition reflects the major changes that have occurred recently in government personnel administration, including the authorization given to the new Department of Homeland Security and the Department of Defense to develop their own personnel management systems. Addressing reforms in federal and state governments to illustrate the employment scene in public sector workforces, this book continues to provide updated information on the political, legal, and managerial aspects of public personnel systems and policies. Features Reflects the changing nature of public personnel administration Provides up-to-date knowledge on the political, legal, and managerial aspects of public personnel management Addresses developments in the Department of Homeland Security and in the Department of Defense Presents major reforms in personnel policy and administration across federal, state, and local governments

## **Social and Economic Control of Alcohol**

As a toast to success, a drowning of sorrows, a rite of passage, and the fuel for most social activities, alcohol plays a central role in our culture. Alcohol generates nearly \$160 billion in US revenues annually and is a major source of tax revenue, making the stakes in the modern debate over its use, misuse, and regulation staggeringly high. Fact

## **Homeland Security Handbook**

Blinded by emotional rhetoric, political posturing, and genuine fear, previous efforts to defend our way of life against aggressors intent on inflicting personal and economic destruction have proven, in hindsight, to be misguided, panicked, and reactionary. Evaluation and assessment to date is largely focused on reviewing government documents, doing little to alleviate the distorted perspectives from which we vainly attempt to invoke workable policy. In contrast to much of the current literature, *Homeland Security Handbook* takes a sober, analytical look at the policies, results, and lessons learned in what is still a nascent field. This comprehensive reference considers the myriad factors, implications, and ramifications involved with the practical and effective protection of our safety. Dividing contributions into five sections, this book— Provides an overview and historical perspective of the worldwide threat of terrorism and debates the necessity and danger of highly-centralized government response Explores specific threats to homeland security including the exploitation of our own vulnerabilities. It explores the insidious effect of psycho-terrorism and challenges the economic and military wisdom of launching armies against a nation-less and nebulous threat Offers practical, reasoned advice from practitioners and academic experts on planning, preparedness, prevention, and recovery Reviews supporting case studies from local and foreign governmental response to security and border control Quantifies the cost of homeland security in terms of funding, as well as the hardships incurred by rash and biased actions Conscious of the multi-faceted nature of the problem, the editor combines theory and practice to address concerns in border and transportation security, emergency preparedness and response, and infrastructure protection.

## **Contracting for Services in State and Local Government Agencies**

The First Complete Contracting Reference/ Textbook for State and Local Agencies Federal contracting officials have a comprehensive resource in the Federal Acquisition Regulations (FAR) to guide them through the arduous contracting process; however, until now there has been no such counterpart for state and local government agencies. Contracting for Services in State and Local Government Agencies is the first reference book of its kind specifically designed to provide state and local administrators with a concise authoritative resource on contracting for services. Draws from the best features of existing RFPs and contracts nationwide In preparation for writing this book, author William Sims Curry contacted all 50 state governments, as well a large selection of city and county governments, and asked them to participate in the development of templates for Requests for Proposals (RFPs) and service contracts. These agencies were asked to complete a questionnaire and provide copies of their RFP and service contract templates. Out of their contributions, the best features from each were incorporated into the Best Practices RFP and Service Contract, which are presented here in this volume. The templates can be readily downloaded from an included CD-ROM. These can be fully adapted to meet any specific need. In the text, both of these documents are examined, line by line, with the author explaining specific language choices. Guides you through the contracting process, step-by-step In addition to these model documents, additional techniques and tools are introduced to assist agencies in improving their services contracting programs. The book is presented in the sequence of the contracting cycle, beginning with advance contract planning and proceeding to pre-solicitation, solicitation, proposal evaluation, negotiation, and award through contract administration and closeout. By adopting the techniques in this book, state and local agencies will be able to effectively contract for services, get the best price available, and get important jobs done on time.

## **Health Capital and Sustainable Socioeconomic Development**

Given ongoing worldwide calamities such as famine, natural disasters, and drug abuse, international attention has increasingly focused upon disease detection, prevention, containment, and treatment. Serving an unmet need in the marketplace, Health Capital and Sustainable Socioeconomic Development highlights mounting evidence of the st

## **Business Improvement Districts**

Initiated and governed by property or business owners under the authorization of state and local governments, business improvement districts (BIDs) have received a very mixed reception. To some, they are innovative examples of self-governance and public-private partnerships; to others, they are yet another example of the movement toward the privatization of what should be inherent government responsibilities. Among the first books to present a collection of scholarly work on the subject, Business Improvement Districts: Research, Theories, and Controversies brings together renowned leaders in the field to compile the highest-quality theoretical, legal, and empirical studies into one comprehensive volume. Investigating fundamental concerns at the core of the debate, as well as potential solutions, this groundbreaking resource: Tackles the need for improved problem solving and efficiency in service delivery Examines new and innovative policy tools for both the public and private sectors Evaluates whether BIDs do ignore the needs and voices of residential property owners Discusses the challenge created by social segregation in cities Addresses lack of accountability by BIDs to the public and elected representatives From different perspectives, leading practitioners and academics analyze the pros and cons of BIDs both in the United States and around the world. They look at their impact on urban planning and retail revitalization, consider their legal implications, and explore ways to measure BID performance. Filled with case studies of urban centers including San Diego, Atlanta, New York, Toronto, and Capetown, and state models such as New Jersey and Pennsylvania, this examination bring together essential information for researchers as well as those leaders and policy makers looking to adopt a BID model or improve one already in place.

## Understanding Research Methods

Managers and administrators in the public-policy and nonprofit sectors rely heavily on analytical skills to quickly pore through a massive amount of research. They dissect it and apply specific, useful data that can inform critical policy changes and help them improve their organization's overall performance and financial position. To master this vital role, it is imperative that they and their staff learn to be more efficient at collecting, analyzing and evaluating research material, by discovering how to ask the right questions and quickly discern valuable information from useless data. A Blueprint to Streamline Every Aspect of the Research Process Focusing on the entire research process from start to finish, the compact but comprehensive Understanding Research Methods: A Guide for the Public and Nonprofit Manager explores the research designs and analytical tools that are the foundation for decision-making. Relying more on concepts and analysis than on mathematics, this text provides insight into the definition, process, importance, and capabilities of research – addressing the topic from the perspectives of both the producer of data and the consumer who evaluates its usefulness. Broken down into three sections, the book: Gives an overview of the research process, the construction of measures, and research ethics Elaborates on planning a research method, presenting common research designs used by practitioners and the most useful, popular ways to collect data Focuses on tools available to analyze and then communicate data – specifically univariate and bivariate analyses This versatile text is intended for dual uses – as a textbook for graduate and undergraduate students in public and nonprofit administration and public policy, and as a practical guide for the average administrator. Both groups will learn how to develop proper research questions, define specific research purposes, and form hypotheses that avoid confusion in measurement and analysis. Imparting basic practical knowledge, it outlines effective approaches to gather accurate, relevant information and then effectively interpret and communicate it.

## Youth Justice Handbook

This book provides an essential resource for both practitioners in youth justice as well as those who are studying the subject as part of their training or an academic course.

## Handbook of Decision Making

Over time, thought processes and decision making styles evolved and were shaped by theological, philosophical, political, social, and environmental factors and trends. Recently, advances in technology have borne an unprecedented influence on our social environment. Contemporary thinking inevitably reflects this influence and moves us from a linear,

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